PORTFOLIOS FOR INTERNSHIPS

Here are a few tips on how to share samples of work when applying for internships.

What to Show:

Sophomore Year	• Your images should demonstrate basic skills and components you are learning in your sophomore year major requirements. • Include process work on projects- show how you got to the final product. • Consider including your sketchbook which is the rawest expression of who you are as an artist. • Feel free to include any additional work that you feel represents you as an artist.

Junior Year	• Add images that demonstrate skills and portfolio components you are learning in your junior year major requirements. • Your junior year classes will give you more work that starts displaying your personal style and interests • If you have done an internship, ask the employer if you can include your internship work in your portfolio. • Consider including your sketchbook and process work. • Feel free to include any additional work that you feel represents you as an artist. • Delete any older work that is no longer representative of your skill level or you as an artist.

Senior Year	• Your online portfolio will become a springboard to professional work after graduation. • It will include your own art work including your thesis. • Delete any older work that is no longer representative of you as an artist or what you plan to do in the future.

TIPS:

- **DOCUMENT YOUR WORK:** Make sure to take quality photos of your work and ensure they show your work accurately.
- **FOCUS:** Only show samples that demonstrate the specific skills needed for the type of internships or jobs you are applying for.
- **SHORT & SWEET.** Only include your very best work- less is more.
- **ORGANIZE:** Group work together in collections that are logical (example: type of work, style of work, medium, by project, etc.) Make sure that names are clear to an outsider as well (example: "Typography" or "Portraits" vs. "CDAN200 class project"
- **SEQUENCE:** Lead with your strongest work and most relevant work. Follow with images that show personality and versatility. Include images that show process. End with one strong image. Make sure it flows conceptually