

MASSART

MASSACHUSETTS COLLEGE
OF ART AND DESIGN

Add/Drop Form Continuing Education

621 Huntington Ave. Boston, MA 02115 USA Phone: 617 879 7200 Fax: 617 879 7171 / Email: continuing_education@massart.edu

MassArt I.D. #	Last Name	First Name, Middle Initial
Phone Number:	Write in your program:	

dropped courses --

Number & Section	Title	Instructor

reason for withdrawal: medical/family emergency other specify _____

added courses ++

Number & Section	Title	Instructor

refund policy

Credit courses:

100% of tuition refunded if the course is dropped by the day before the second class meeting.

Non Credit Workshops:

100% of tuition refunded if dropped one full week before the first class meeting.

yes, I have read and agree to the refund policy

signature: _____ date: _____

FOR OFFICE USE ONLY

received date:	processed by:	processed date:
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full refund: <input type="checkbox"/>	withdrawal: <input type="checkbox"/>	notes:
authorized by: _____		

semester

first name

last name

MassArt I.D. #